QP CODE	2228000101

Reg.No: | | | | | | | | | | | |

DMI-ST. EUGENE UNIVERSITY
DEGREE EXAMINATION – DECEMEBER – 2022

SEM: II **800 LA 201 FUNDAMENTAL ENGLISH II**

Time: 3 Hours Max. Marks: 100

Answer any Five questions (5 x 20 = 100 Marks)

1. a) Elaborate on the importance of punctuation marks. **(4 Marks)**
   b) Construct eight sentences using direct speech. **(8 Marks)**
   c) Paraphrase a well punctuated paragraph with a topic of your choice. **(8 Marks)**

2. a) Explain on any five medium of advertisement. **(10 Marks)**
   b) Summarize on the guidelines for writing an invitation. **(10 Marks)**

3. a) Define the term graphic aid. **(2 Marks)**
   b) Illustrate any five types of graphs giving their importance. **(10 Marks)**
   c) Describe the steps to follow in order to draw an accurate graph. **(8 Marks)**

4. a) Clearly elucidate the steps for writing an informal letter. **(10 Marks)**
   b) Elaborate on the six types of letters. **(10 Marks)**

5. a) Define problem solving with an example. **(2 Marks)**
   b) Discuss the guidelines that can help you phrase good questions. **(10 Marks)**
   c) Describe the characteristics of problems in groups. **(8 Marks)**

6. a) Explain the steps for writing an application letter. **(10 Marks)**
   b) Highlight on the dos and don'ts of writing an application letter. **(10 Marks)**

7. a) Define an interview. **(2 Marks)**
   b) Summarize on four things that you should do before an interview. **(6 Marks)**
   c) Elaborate on the four things you should do during the interview. **(6 Marks)**
   d) Illustrate the questions you might be asked during the interview. **(6 Marks)**